



CREDITON TOWN BAND

Safeguarding – Policy and Procedures

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Author/s: Jenna Green, Chris Richards, Jamie Green

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Safeguarding - Policy and Procedures

Commitment to safeguarding:

Credition Town Band ('the Band') believes that a child, young person, or vulnerable adult should never experience abuse of any kind. The Band recognises that it has a responsibility to promote the welfare of all children, young people and vulnerable adults who are members of the Band and to protect them from harm.

This policy relates to the safeguarding of children and young persons up to the age of 18 years. It includes vulnerable adults aged over 18 years who may need extra support for any other reason, including but not limited to age, learning disability, physical disability, sensory impairment or mental health problems.

This policy applies to all Band members, volunteers or anyone working on behalf of the Band. Its purpose is to provide guidance on the Band's approach to safeguarding, including bullying.

This policy aims to allow all members understand how the Band seeks to protect and assist its members who may be in need of safeguarding. It further aims to ensure that all members are aware of how to report any safeguarding concerns.

Named safeguarding officer

This role holder has responsibility for safeguarding issues. All queries and concerns relating to safeguarding should be referred to this person in the first instance. In their absence the Band Chair or Vice Chair should be contacted. An appropriate method of contacting this person will be publicised on the band website.

The current named safeguarding officer for the band is Jenna Green.

Disclosure and Barring Service (DBS) Clearance

If a Band member, or other person, will be solely involved with children, and young persons as part of a Credition Town Band activity, that person will be required to have the appropriate level of DBS clearance, as decided by the committee, in line with DBS rules regarding regulated activity.



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If such a person does not have the required level of DBS clearance they will be accompanied by a person who does.

Reporting

If any Band member witnesses, suspects, or is informed of a witnessed, or suspected case of abuse or bullying, they should immediately report it to the named safeguarding officer.

If this person is not available, or is involved in or connected to the abuse, it should be reported to the Band Chair or Vice Chair.

If a Band member wishes to report an incident of abuse against them, they should follow the above reporting procedures.

If a Band member has any concerns about the welfare or wellbeing of another band member who is a child, young person or vulnerable adult, they should follow the above reporting procedures.

Procedures for dealing with concerns for wellbeing and/or incidents of abuse or bullying

The named safeguarding officer (or person reported to in their absence) will make a decision based on the immediacy of the concern. Action taken will be in accordance with best practice guidance published by South West Brass Band Association (SWBBA) and Brass Bands England. Advice will be sought from the SWBBA safeguarding officer or local authority as required.

The safeguarding officer, in liaison with the Band Chair, will decide on the appropriate action in light of the known circumstances. This could include any of the following:

- Speaking to the person who may have been abused or for whom there is concern for their welfare or wellbeing.
- Liaison with immediate family members, using the contact details provided in the Muzodo app.
- Further internal enquires by the safeguarding officer in liaison with the Band Chair.



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- Reporting to the police and/or local authority /adult social care/child services department. Details of all relevant contacts will be held by the Band safeguarding officer.

Any actions taken will respect the rights and dignity of all those involved and be proportionate to the risk of harm.

Muzodo App

All Band members are encouraged to use the Muzodo app as a record of availability for engagements. The app has a section where individual members can provide emergency contact details and any medical information that would be pertinent in the event of an emergency. These details are visible only to those with administrative rights to the app.

It is the responsibility of the Committee to encourage members to complete this information, as the contact details can then be released to the safeguarding officer should need to contact arise.

Policy review: This policy will be reviewed and amended (if necessary) on an annual basis by the safeguarding officer who will then report to the band committee for approval.